

**ELK GROVE COMMUNITY SERVICES DISTRICT
MINUTES OF A REGULAR BOARD MEETING
Tuesday, March 1, 2005 – 6:30 p.m.
EGCSD Administration Building**

ATTENDANCE:

Directors present included Gil Albiani, Gerald Derr, Doug McElroy, Elliot Mulberg, and Elaine Wright.

General Manager Donna Hansen, Fire Chief Keith Grueneberg, Administrator of Parks & Recreation David Wigginton, and Administrative Services Director Jeff Ramos were also in attendance.

A. CALL TO ORDER/PLEDGE OF ALLEGIANCE

1. President Mulberg called the meeting to order at 6:36 p.m.
2. Roy Herburger led the Pledge of Allegiance.

B. ANNOUNCEMENTS/PRESENTATIONS

1. Roy Herburger presented retired EGCSD General Manager Rita K. Velasquez with the Elk Grove Citizen's Executive of the Year Award.
2. Mike Retzlaff, on behalf of Babe Ruth Baseball, announced the Elk Grove Community Services District (CSD) has been selected to receive an Appreciation Award at the March 13, 2005 Northern California State Babe Ruth League Annual Managers and Officers' meeting. The Award acknowledges the CSD's ongoing support of the Elk Grove Babe Ruth Baseball Program. Mr. Retzlaff indicated it is because of this outstanding combined effort of the Community Services District, the Elk Grove and now Laguna Cal Ripken Leagues, and the Babe Ruth League we have here, that the Elk Grove area was awarded the ten-year old State tournament for 2005.
3. The Board received a presentation from Deputy Chief Phil Davis of the recent trip made to Pierce Manufacturing in Wisconsin to accept two recently purchased fire engines and water tender by the Department; staff was trained on how to use the equipment and toured the plant to observe how fire apparatuses were manufactured.
4. The Board acknowledged eleven letters of appreciation received for outstanding services provided by staff of the Parks & Recreation and Fire Departments.

C. GENERAL MANAGER/DEPARTMENT HEAD REPORTS

1. General Manager Donna Hansen reported there may be movement from the Elk Grove City Council with regards to the East Franklin park fees. After several months of research, staff will be presenting to the Board tonight factual information as it relates to comparisons of the CSD park system to that of Roseville and Folsom. Staff attended a luncheon for local business and community leaders, hosted by Elk Grove Unified School District, where Superintendent Steven Ladd spoke of the School District's goals and services provided to the community. Staff also attended the Town Hall meeting at City Hall featuring Congressman Lundgren.

Upcoming items for Board consideration include the Board Room renovation and administrative needs.

2. Administrative Services Department – Jeff Ramos reported the Recreation Center restroom renovation will begin this week and should be completed by the end of April; Building Maintenance Coordinator Dan Kunz will oversee the project; staff met with the District's Consultant to review the fire impact fees as it relates to AB 1600; a proposed revision, reviewed by the Policy and Procedures Committee to the District's Landscape and Lighting Assessment District rebate policy, is on tonight's agenda for Board approval.

In terms of facilities, the Pavilion facilitated two wedding receptions, the annual Valley High School Military Ball, and one super bowl party featuring the world's largest mobile barbeque unit from Johnsonville Brats; the Wackford Complex hosted Elk Grove's First Annual Bridal Showcase on February 19, featuring two fashion shows and bridal exhibits; the event generated nine ballroom rentals and two gymnasium rentals.

3. Parks & Recreation Department – David Wigginton's report is as follows for the month of February:

Recreation Division – The Jr. NBA program kicked off its second season hosting 270 participants; families in the pre-school program generated \$987 in donations towards Tsunami Relief; the Teen Center hosted a fundraising dinner and a Super Bowl party; CSD hosted the California Pumpkin Growers meeting at the Wackford Complex; sponsorships and donations totaled \$6,000 for the month.

Parks Division – Staff completed 135 work orders, planted 163 trees, and pruned 208 trees; 800 staff hours were utilized to prep ball fields for spring and the baseball season. In the Planning & Design Division, staff reviewed 9 projects; Bradford, Keema, Johnson, Lewis, and Berens Parks have all been accepted as complete and will be dedicated this spring; construction of Del Meyer, Miles, Caterino and Willard Parks will start as soon as weather permits, as will the Jennie McConnell tennis court project; staff is currently preparing bid documents for Amundson Park and the Elk Grove Regional Park restroom renovation and road repairs.

Administrative Division - Community meetings were held for public input for Pinkerton Park, the Perez Park play lot, and the Backer Ranch playground - follow up meetings are scheduled for March; \$240,000 of revenue was received in February compared to \$160,000 for February 2004, with the largest increases in leisure courses, elementary sports programs, spring aquatics, pre-school programs, Kid Central programs, and facility rentals.

Director Wright commended the Teen Action Committee for a job well done at their recent fundraiser held at the Barbara Morse Wackford Community/Aquatic Complex.

4. Fire Department – Fire Chief Keith Grueneberg's report for the month of February is as follows:

Administration – Chiefs Grueneberg and Davis attended the Firehouse World Conference in San Diego, where they interfaced with chiefs throughout the nation. It was noted by several agencies, as well as the Fire Chief in Phoenix, considered a guru in the fire industry that the EGCSO Fire Department is one of the best in the nation for a mid-size fire department. Staff continues management of construction projects of Stations 72 and 74; continues to search for land for Stations 77 and 78; worked with Lobbyist on two projects; and installed new phone systems at the Training and Shop Facility.

Operations and Training – crews hosted Fire Operations 101 for the State Legislature at the Training Facility; assisted Wilton Fire with a two-alarm structure fire; extinguished a third alarm structure fire at the Cow Palace in Old Town; extinguished a second alarm structure fire on Canada Court; and took delivery of two new Pierce engines and one water tender.

All Fire Department paramedics completed the 12-lead EKG training with the District's Medical Director, who will be making a presentation to the Board on the importance of the 12 Lead System for patients requiring medical aid. The Training Facility was utilized by the Woodland Fire Department and Sacramento County Sheriffs' Department. Calls for the month totaled 607 – with 70 fires, 456 medical aids, 1 special call and 80 others.

Public Education/Public Relations - crews conducted 4 station tours in February, inspected 18 car seats, attended the Med Clinic Winter Wellness Fair; hosted the annual Girl Scout Cookie Drop at Station 75; and raised over \$39,000 at the second annual Elk Grove "Fill the Boot for Burns" campaign.

Fire Prevention – the Fire Prevention Bureau office expansion has been completed; 18 new building plans were reviewed; 17 tenant improvement plans were completed, as were 33 automatic sprinkler plans. The Fire Investigations Unit investigated 7 fires, issued 8 citations, and 3 parking tickets. The Target Area Response Guide (TARG) program has begun, which helps firefighters identify essential items for firefighting in industrial complexes.

D. COMMUNICATIONS FROM THE PUBLIC

1. President Mulberg announced Carl Amundson, a long-time resident and active member in the community suffered a stroke earlier today and wished him a speedy recovery.

President Mulberg proceeded to Item H4.

E. CONSENT CALENDAR

Director Derr departed at 9:30 p.m. and was absent during this portion of the meeting.

1. The Board approved the February 10, 2005 *Special* Board meeting minutes. Albiani-Wright, McElroy, Mulberg – yes; Derr – absent.
2. The Board approved the February 15, 2005 *Regular* Board meeting minutes. Albiani-Wright, McElroy, Mulberg – yes; Derr – absent.
3. The Board authorized the General Manager to surplus obsolete 1959 Massey Ferguson tractor. Albiani-Wright, McElroy, Mulberg – yes; Derr – absent.
4. The Board received and filed an update on the Chezimme Estates Residential Development Project. Albiani-Wright, McElroy, Mulberg – yes; Derr – absent.
5. The Board authorized staff to purchase a 500-gallon above-ground fuel storage tank for Elk Grove Regional Park. Albiani-Wright, McElroy, Mulberg – yes; Derr – absent.
6. The Board approved a modification to the appeal timeframe within Policy No. 0063 – Appeal of District-Wide Landscape & Lighting Assessment District Assessments; and approved a rebate of \$2,316.76 to Mr. and Mrs. Daniel Johnson. Albiani-Wright, McElroy, Mulberg – yes; Derr – absent.
7. The Board authorized a rebate of \$138.44 from Benefit Zone 6 – Central Elk Grove for excess assessments levied on Parcel Nos. 116-0260-004 and 116-0260-023 for Fiscal Year 2004-05 assessments. Albiani-Wright, McElroy, Mulberg – yes; Derr – absent.
8. The Board approved Deed Resolution Nos. 2005-19 through 2005-41, accepting various parkland deeds, landscape corridors deeds, and easements for landscape maintenance and recreation. Albiani-Wright, McElroy, Mulberg – yes; Derr – absent.
9. The Board approved Resolution No. 2005-43, authorizing ICMA Retirement Corporation as the provider of the District's 401A Retirement Savings Plan and authorized the General Manager to execute all necessary documents. Albiani-Wright, McElroy, Mulberg – yes; Derr – absent.

10. The Board approved Resolution No. 2005-42, granting a right-of-way to SMUD at the Fire Training Facility site to allow SMUD to operate and maintain its electrical facilities. Albani-Wright, McElroy, Mulberg – yes; Derr – absent.
11. The Board authorized the Fire Chief to proceed with solicitation of bids for the replacement and construction of Fire Station 74 asphalt driveways with concrete, with a stipulation the bids come back to the Budget Committee during the 2004-05 Mid-year Budget review process. McElroy-Albani, Mulberg, Wright – yes; Derr – absent.

F. ADVERTISED PUBLIC HEARINGS

Director Derr departed at 9:30 p.m. and was absent during this portion of the meeting.

1. President Mulberg opened the Advertised Public Hearing at 9:55 p.m. regarding an amendment to Ordinance No. 9, Section 1.135 – Non-strap Skateboard and In-line Skate Park Regulations. With no public comments received, the Hearing was closed at 9:56 p.m.

The Board proceeded to adopt the amendment to the Ordinance, as submitted. McElroy-Wright, Albani, Mulberg – yes; Derr – absent.

G. PUBLIC HEARINGS

1. None

H. STAFF REPORTS

Director Derr departed at 9:30 p.m. and was absent during this portion of the meeting.

1. The Board approved the expenditure not to exceed \$150,000 for replacement of the Fire Department's outdated Mobile Data Terminal Equipment. McElroy-Wright, Albani, Mulberg – yes; Derr – absent.
2. The Board authorized the supplemental budget request from funds within the Fire Department budget to upgrade the position of Administrative Assistant to Administrative Analyst. Albani-McElroy, Mulberg, Wright – yes; Derr – absent.
3. The Board authorized the supplemental budget request from funds within the Fire Department budget to create two Inspector II positions for the Lent Ranch Mall and Laguna Ridge Project. McElroy-Albani, Mulberg, Wright – yes; Derr – absent.

Item No. H4 was heard after Item No. D1.

4. The Board received a presentation on park utilization and a sport fields analysis from Advance Planning and Operations Superintendent Fred Bremerman. Staff was directed to work with EGYSL on policy issues posed in the presentation, come up with some recommendations, and schedule a workshop for the Board to discuss and consider those recommendations. Albani-Wright, McElroy, Mulberg – yes; Derr – absent.

I. BOARD OF DIRECTORS BUSINESS

1. Due to the anticipated absence of two Board members, the March 15, 2005 Regular Board Meeting was rescheduled to March 14, 2005. McElroy-Albani, Mulberg, Wright – yes; Derr – absent.

J. COMMUNICATIONS FROM THE PUBLIC

1. None

K. IDENTIFICATION OF ITEMS FOR FUTURE MEETING

1. Director McElroy asked staff to review and update the plan check fees for parks and recreation landscape corridors, as it relates to the East Franklin area.

L. ADJOURNMENT TO EXECUTIVE SESSION

1. None

M. EXECUTIVE SESSION

1. None

O. ADJOURNMENT

With no further business, President Mulberg adjourned the regular Board meeting at 10:20 p.m.

Respectfully submitted,

Donna L. Hansen
Secretary of the Board